

Conejo Valley Unified School District
Student Support Services
Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

September 26, 2023, 10:00 a.m. - 12 noon

In-Person Meeting

<p><u>DELAC Representatives - Present</u> Acacia Elementary - Christian Loza Cypress Elementary - Sloane Pardo Burke EARTHs Elementary – Patricia Mendoza Ladera Stars Academy – Adriana Ruiz Lang Ranch Elementary - Mengying Jiang Madrona Elementary - Judith Garcia Madrona Elementary - Rosa Lima Maple Elementary - Lucelly Duarte Sycamore Canyon School - Gulnihal Ertugrul Wildwood Elementary – Carolina Prosser (temporary) Redwood Middle school - Linda Figueroa Bertetti Redwood Middle School - Eulalia Soriano CVHS & TOHS – Helena Krostag Newbury Park High School – Gisella Stanley Westlake High School - Julissa Palma Westlake High School - Carolina Vazquez (alternate)</p>	<p><u>Staff</u> Dr. Ricardo Araiza, Director of Multilingual Learners Nancy Moreno, Secretary Susie Stanziano, Multilingual Learner Program Specialist Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services</p> <p><u>DELAC Representatives - Not Present</u> Aspen Elementary - Banyan Elementary - Conejo Elementary - Glenwood Elementary - Walnut Elementary - Weathersfield Elementary - Westlake Elementary - Westlake Hills Elementary - Blanca Delgado Colina Middle School - Carina Pivaral Los Cerritos Middle School - Isabel Carrillo Sequoia Middle School -</p> <p><u>Alternate DELAC Rep. - Not Present</u></p>
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I. Opening Provisions

A. Lucelly Duarte, DELAC President, called the meeting to order at 10:08 a.m.

B. Pledge of Allegiance

C. Approval of Agenda

- Motion to approve the agenda as presented; agenda approved by Gisella Stanley and seconded by Linda Figueroa Bertetti.

II. Reports

A. District Advisory Committee (DAC) Report - No report was available

B. Community Outreach Committee (COC) Report – Initial meeting will be held on October 18, 2023.

C. Budget/LCAP Committee Report – No report was available

D. School Reports (By-laws Article VII, Standing Rules Article II)

- **Acacia** – No report
- **Aspen** – No report
- **Banyan** – No report
- **Conejo** – No report
- **Cypress** –
 - School Updates:
 - There are currently 15 Multilingual Learners enrolled at our school.
 - We had two School Site Council meetings:
 - The first meeting took place on August 30th to review and approve the SPSA Plan.
 - The second meeting took place on September 20th and this was a general meeting.
- **EARTHS** –
 - School Updates:
 - On September 21st, we had a virtual ELAC training that was led by Dr. Ricardo Araiza, Director of Multilingual Learners.
- **Glenwood** – No report

- **Ladera Stars Academy –**
 - ELAC Updates:
 - Our ELAC meeting took place on September 26th. We discussed the following:
 - DELAC Information
 - ELO-P Homework Help
 - CVUSD Surveys
 - College Expositions

- **Lang Ranch -**
 - ELAC Updates:
 - Our ELAC meeting took place on September 21st. We discussed the following:
 - ELD Test Scores
 - Designated and Integrated ELD
 - A new DELAC representative was elected for the 2023-24 school year.

- **Madrona – No report**

- **Maple –**
 - ELAC Updates:
 - Our next ELAC meeting will be held on September 28th.

- **Sycamore – No report**

- **Walnut – No report**

- **Weathersfield – No report**

- **Westlake Elementary – No report**

- **Westlake Hills – No report**

- **Wildwood - No report**

- **Colina – No report**

- **Los Cerritos - No report**

- **Redwood –**
 - ELAC Updates:
 - Our next ELAC meeting will be held on October 18th.

- **Sequoia** – No report
- **NPHS** – No report
- **TOHS** –
 - ELAC Updates:
 - Our ELAC meeting took place on September 21st. We discussed the following:
 - Back to School Night
 - Best means of communication
- **WHS** –
 - ELAC Updates:
 - Our ELAC meeting took place on September 5th. We discussed the following:
 - How to prepare high school students for college
 - A new DELAC representative was elected for the 2023-24 school year.
- **CVHS** - No report

D. Public Comments

- A. No public comments.

III. Information/Discussion Items

A. Information/Presentation: Expanded Learning Opportunities by Harmoni Esterberg, Coordinator of Expanded Learning Opportunities Program

- Ms. Esterberg provided information about the ELO-P program. She shared the following:
 - What is ELO-P?
 - The Expanded Learning Opportunities Program (ELO-P) is funded by the state of California to create and/or support enrichment programs for students in TK-6th grade.
 - ELO-P at CVUSD
 - CVUSD offers the following programs through ELO-P:
 - Academic: Built in time Monday-Thursday for every student to complete their homework.
 - Enrichment: Curriculum built on weekly thematic units such as “Fun Fridays” that include either an art or STEAM culminating activity.
 - Collaboration: Community based organizations, assemblies, field trips, etc.
 - TK - 5th Grade

- This program is offered at the following schools:
 - TEAM: Banyan, Cypress, EARTHs, Lang Ranch, Sycamore, Walnut, Weathersfield, Westlake and Wildwood.
 - RAS: Conejo, Glenwood, Ladera Stars and Madrona.
 - STAR: Aspen, Maple and Westlake Hills.
 - CRPD: Acacia

B. Information/Presentation: DELAC Overview by Dr. Ricardo Araiza, Director of Multilingual Learners

1. Dr. Araiza gave a presentation on DELAC Training. He shared the following:

■ Purpose of DELAC:

- Provide input on the Master Plan for English Learner Success and the Single School Plan for Student Achievement
- Conduct a district-wide needs assessment on a school-by-school basis
- Establishment of district programs, goals, and objectives for programs and services for English learners (e.g., parental exception waivers and funding).
- Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements
- Review and comment on the District's reclassification procedures

■ Members:

- A member is defined as an elected representative from each school in the District and who is a parent of an English Learner or former English Learner (RFEP).

■ Voting:

- Each school representative may cast one vote on each matter submitted to a vote by DELAC. Decisions shall be made by a simple majority of those present entitled to vote. Any vote on a major issue such as funds, policy, or program changes shall be taken by roll call unless the vote is unanimous.

■ Officers:

- Officers of the DELAC shall be a President, Vice President, Secretary, Parliamentarian and the DELAC Representative to the District Advisory Council. These members shall constitute the executive board.
- The officers do not need to be voting members of the DELAC. The president and DAC representative or secretary positions may be combined or shared positions. The officers are not required to be bilingual but they need to be knowledgeable of the English learner program.
- DELAC Meetings:
 - The District English Learner Advisory Committee meets 8 times.
 - The meetings shall be held at the district offices (or a CVUSD building/classroom) and special meetings shall be called by the executive board or may be called at the request of twenty percent of the regular voting members.
 - Notices of meetings shall be sent to all relevant stakeholders.
- Amendments:
 - Bylaws may be amended at any regular meeting of the DELAC by a two-thirds vote of the membership, provided that the amendment has been submitted for consideration at the previous meeting.

C. Information/Presentation: Needs Assessment by Dr. Ricardo Araiza, Director of Multilingual Learners

- Dr. Araiza reviewed the Needs Assessment Survey results that were sent to parents/guardians of multilingual learner students in May 2023. This survey was sent to over 2,000 parents/guardians to which 89 parents/guardians responded.

D. Other Information:

- Ana Alvarez shared information about ESL classes that are taking place at Acacia, Conejo Creek and Walnut. These classes are scheduled from 8:30 am to 10:30 am.
- Dr. Dwight Rogers, Director of Diversity, Equity and Inclusion shared information about the Latino College Expo that took place on Saturday,

September 16th at CAL-Poly Pomona. This opportunity was offered to all high school students. The students who attended got the opportunity to learn about different degrees, financial aid, and different colleges who were present at the event.

IV. Action Items - General

- None

V. Action Items – Consent

- Review and approval of September Minutes
- Carolina Vazquez-Carrera made the motion and it was seconded by Adriana Ruiz.

VI. Adjournment

- Next Meeting: October 24, 2023
- Meeting adjourned at 11:45 a.m.